



MAYOR  
Geno Martini

CITY COUNCIL  
Julia Ratti, Ward I  
Ed Lawson, Ward II  
Ron Smith, Ward III  
Mike Carrigan, Ward IV  
Ron Schmitt, Ward V

CITY ATTORNEY  
Chet Adams

**REGULAR CITY COUNCIL MEETING MINUTES  
2:00 P.M., Monday, April 14, 2014**

**City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada**

**1. Call to Order (Time: 2:00 p.m.)**

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

**2. Roll Call (Time: 2:00 p.m.)**

Mayor Geno Martini, Council Members Julia Ratti (by phone), Ed Lawson, Ron Smith, Mike Carrigan, Ron Schmitt, City Manager Stephen Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

Staff Present: Neil Krutz, Jeff Cronk, Debi Kinder, Andrew Hummel, John Martini, Tom Garrison, Andy Koski, Chris Syverson, Michael Drinkwater, Brian Allen, Tracy Domingues, Brian Cason, Jon Ericson, Armando Ornelas, Adam Mayberry, Kim Laber, Todd Saxberg, Bill Lutsch, George Graham, Jim Rundle, Dan Marran, Tim Thompson, Teresa Wiley, Lori Howard, Francine Burge, Trish Sebastian, Jennifer Parmenter, Stacie Hemmerling, Karen Melby, Rich Brown

**Invocation Speaker (Time: 2:01 p.m.)**

There was no invocation speaker. Mayor Geno Martini called for a moment of silence in observance of those who serve our country and put themselves in harms' way.

**Pledge of Allegiance (Time: 2:01 p.m.)**

The Pledge of Allegiance was led by Council Member Ed Lawson.

**Comments from the Public (Time: 2:01 p.m.)**

Washoe School District F candidate John Wynn introduced himself.

**Approval of the Agenda (Time: 2:04 p.m.)**

**Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.**

A motion was made by Council Member Lawson, seconded by Council Member Schmitt, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**3. Recommendation to Approve the Minutes of February 10, 2014; February 25, 2014; and March 24, 2014** (Time: 2:05 p.m.)

**3.1 Consideration and possible approval of the minutes of the regular Sparks City Council Meeting for March 24, 2014, the City Council Budget Workshop of February 25, 2014, and the Council Concurrent Meeting on February 10, 2014.**

A motion was made by Council Member Lawson, seconded by Council Member Schmitt, to approve the minutes of the meetings of February 10<sup>th</sup>, February 25<sup>th</sup> and March 24<sup>th</sup> as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**4. Announcements, Presentations, Recognition Items and Items of Special Interest** (Time: 2:06 p.m.)

**4.1 Proclamation: "National Fair Housing Month"** (Time: 2:06 p.m.)

Mayor Geno Martini proclaimed April 2014 as Fair Housing Month, marking the 46<sup>th</sup> anniversary of the Civil Rights Act of 1968 which provides equal opportunity for all Americans in the sale, rental and financing of housing. Director of Programs for the Silver State Fair Housing Council Roberto Ortiz accepted the proclamation and thanked the Council for Sparks' efforts supporting efforts to ensure equal housing opportunity for Nevadans to freely choose where they want and can afford to live.

**4.2 Proclamation: "Nevada Hispanic Safety Month"** (Time: 2:10 p.m.)

Mayor Geno Martini proclaimed April 2014 as Nevada Hispanic Safety Month as designated by the Safety Consultation and Training Section of the Nevada Division of Industrial Relations. The Safety Consultation provides bilingual safety training to Hispanic workers to reduce workforce injuries. The proclamation was received by the Safety Consultation.

**Proclamation: "Public Safety Telecommunications Week"** (Time: 2:13 p.m.) (This item was not on the agenda, but was read and presented at this meeting.)

Mayor Geno Martini proclaimed April 14 to April 20, 2014, Safety Telecommunications Week and recognized the dedicated and behind-the-scenes emergency dispatchers in Sparks, Nevada and across the nation who ensure the public receives the emergency response they need. The proclamations were received by Sparks Dispatchers Teresa Wiley and Lori Howard.

**4.3 Presentation and possible discussion of the Pyramid Highway 395 Connector.** (Time: 2:16 p.m.)

Regional Transportation Commission Project Manager Doug Malloy and Jacobs Engineering Transportation Program Manager Bryan Gant presented key components for the preferred alternative for a 12-mile facility to relieve congestion on Pyramid Highway to McCarran Blvd.

The proposed project will include a connector road to pass through Sun Valley. Various interchange / intersection options are being considered. Mr. Malloy presented a document with four specific alternatives for the overall project.

In response to a question by Council Member Lawson, Mr. Malloy said the budget estimate is \$1.2 billion in today's dollars. Mr. Malloy said this will be the largest project in Nevada to date.

**5. Consent Items** (Time: 2:31 p.m.)

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve the consent items 5.1 thru 5.6 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period March 6, 2014 through March 26, 2014. (FOR POSSIBLE ACTION)**

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

**5.2 Consideration, review and acceptance of the receipt of grant and/or donation money which is individually under \$5,000. (FOR POSSIBLE ACTION)**

An agenda item from Accountant Curtis Cho recommending Council accept the receipt of grant and/or donation money which is individually under \$5,000. There is no impact to the general fund; impacts cash flow only.

**5.3 Consideration and possible approval of the Cooperative Fire Protection Agreement and the 2014 Annual Operating Plan between the Sparks Fire Department (SFD) and the Bureau of Land Management (BLM). (FOR POSSIBLE ACTION)**

An agenda item from Fire Chief Tom Garrison recommending Council approve the Cooperative Fire Protection Agreement and the 2014 Annual Operating Plan between the Sparks Fire Department and the Bureau of Land Management. The current Cooperative Fire Protection Agreement between the Sparks Fire Department and the Bureau of Land Management expires April of 2014. The new agreement is effective upon approval by the Sparks City Council and the BLM Carson Ranger District and will remain in effect for a period of five (5) years. The Annual Operating Plan is an addendum to the agreement and is intended to identify and define the operational aspects of the cooperative agreement. This annual operating plan is renewed each year on or before April 1. The financial impact varies.

**5.4 Consideration and possible approval of the Rock Boulevard Sewer Crossing Replacement Project to Sierra Nevada Construction, Inc in the amount of \$77,007. (FOR POSSIBLE ACTION)**

An agenda item from Utility Manager Andrew Hummel recommending Council award the Rock Boulevard Sewer Crossing Replacement Project to Sierra Nevada Construction, Inc. in the amount of \$77,007. This project will replace a failed sewer line across Rock Boulevard south of Victorian Avenue. Funding will come from Project 14-6604 Emergency Funds.

**5.5 Consideration and possible award of a contract to provide Inspection and Materials Testing Services for the North Truckee Drain Realignment Phase 1 Change Order 1 Project with Construction Materials Engineers, Inc. in the amount of \$227,166. (FOR POSSIBLE ACTION)**

An agenda item from Utility Manager Andrew Hummel recommending Council award the contract to provide Inspection and Materials Testing Services for the North Truckee Drain Realignment Phase 1 Change Order 1 Project with Construction Materials Engineers, Inc. in the amount of \$227,166. Construction of the North Truckee Drain Realignment Project will require a substantial amount of materials testing and inspection which is above the capabilities of city

staff. Funding in part from Storm Drains Capital Fund and in part from Truckee River Flood Management Authority per agreement dated October 14, 2013.

**5.6 Consideration and possible award of a contract to provide Engineering Services for the North Truckee Drain Realignment Future Phases and Phase 1 construction support with HDR Engineering, Inc. in the amount of \$171,415. (FOR POSSIBLE ACTION)**

An agenda item from Utility Manager Andrew Hummel recommending Council award the contract to provide Engineering Services for the North Truckee Drain Realignment Future Phases and Phase 1 construction support with HDR Engineering, Inc. in the amount of \$171,415. Funding in part from Storm Drains Capital Fund and in part from Truckee River Flood Management Authority, per the agreement dated October 14, 2013.

**6. General Business**

**6.1 Consideration and possible approval of Resolution No. 3254, a resolution to designate interest income allocated to various special revenue funds as committed resources to be used for the specified purposes of such funds. (FOR POSSIBLE ACTION) (Time: 2:32 p.m.)**

An agenda item from Accounting Manager Debi Kinder recommending Council approve Resolution No. 3254 to designate interest income allocated to various special revenue funds as committed resources to be used for the specified purposes of such funds. Per Governmental Accounting Standards Board Statement 54, a Special Revenue fund must have a significant portion of resources designated as committed. The stabilization fund, a Special Revenue Fund, currently receives revenues from interest only. In order for the fund to remain a Special Revenue fund, the interest revenue of the fund must be committed to the purpose of the fund. There is no impact to the general fund; impacts cash flow only.

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to approve Resolution No. 3254 as outlined by staff, to designate interest income allocated to various special revenue funds as committed resources to be used for the specified purposes of such funds. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**6.2 Consideration and possible approval of funding allocations recommended by the Tourism and Marketing Committee for 2014 special events. (FOR POSSIBLE ACTION) (Time: 2:33 p.m.)**

An agenda item from Public Information Officer Adam Mayberry recommending Council approve the funding allocation requests as approved by the Tourism and Marketing Committee as follows:

- Brand Leadership Team \$75,000
- Pumpkin Palooza \$10,000
- US Open of Watercross \$20,000
- Sparks Parks & Recreation Department \$15,000
- Redneck Rodeo Truck Show \$5,000
- Shirley's Farmer's Market \$15,000 (\$2,000 was marked for the voucher program)
- JA Nugget (Best in the West Rib Cook-Off & Star Spangled Sparks) \$50,000

- Hot August Nights \$30,000
- Western Heritage Festival \$10,000 (\$5,000 was marked for the NV150 celebration)

The City of Sparks receives an annual allocation of room tax revenues from the Reno Sparks Convention & Visitors Authority which can only be used for the marketing and promotion of tourism in the City of Sparks and the operation and maintenance of capital improvements within redevelopment areas of the city. The Tourism & Marketing Committee solicits funding applications from the sponsors of the special events which take place in Sparks and recommends funding allocations to help pay for the cost of the events. Historically the committee has recommended the funds be made available to event sponsors 45 days in advance. Funding is from Tourism & Marketing fund; there is no impact to the general fund.

Council Member Lawson asked about the funding request for the Sparks Parks and Recreation Department. Tourism Marketing Chair Ron Schmitt said the fund is allocated for unforeseen event expenses that will involve cost to the Parks and Recreation Department. Mr. Schmitt said the 2013 allocation to Parks and Recreation was not entirely used and was returned to the City. Mayor Martini said he attended several of the meetings as a member of the public and commended the Tourism Marketing Committee for the process and their efforts for the City of Sparks. Mr. Carrigan said the City of Sparks spends more on special events than the RSCVA spends.

A motion was made by Council Member Carrigan, seconded by Council Member Lawson, to approve the funding allocations listed for 2014 special events season as itemized by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**6.3 Discussion and possible approval of the 2014 dues for the Nevada League of Cities & Municipalities (NVLCM) in the amount of \$19,967.96. (FOR POSSIBLE ACTION) (Time: 2:37 p.m.)**

An agenda item from Public Information Officer Adam Mayberry and Executive Director of NVLCM Wes Henderson recommending The City Council approve the 2014 dues for the NVLCM. The Sparks Legislative Team recommends approval of 2014 Membership dues for the NVLCM. Membership to the NVLCM supports the City in fulfilling its adopted state legislative platform. The advocacy and sharing of information provided by the League is a benefit and important component in monitoring and advocating for or against applicable legislation. By speaking in a unified voice, Nevada cities are more effective in achieving a positive legislative outcome. Additionally, the NVLCM offers a number of learning opportunities to interact with other elected officials throughout the state. Sparks Mayor Geno Martini currently serves on the Executive Board of the NVLCM as the Secretary/Treasurer. At the end of May, the City of Sparks will host the NVLCM meeting. Financial impact to the general fund is \$19,967.96.

Mr. Mayberry said the NVLCM has successfully advocated for the City of Sparks. NVLCM Executive Director Wes Henderson thanked Mayor Martini for his service to the League and thanked the City of Sparks for their support. Council Member Schmitt asked Mr. Henderson if he had any plans to leave the NVLCM, to which Mr. Henderson said he has no such plans.

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to approve the 2014 dues for the Nevada League of Cities & Municipalities in the amount of

\$19,967.96. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**6.4 Consideration and possible award of the 2014 Street Rehabilitation – Unit 2, Bid No. 13/14-016, PWP-WA-2014-102 to Spanish Springs Construction, in the amount of \$481,444. (FOR POSSIBLE ACTION) (Time: 2:41 p.m.)**

An agenda item from Transportation Manager Jon Ericson recommending Council award the 2014 Street Rehabilitation Unit 2, Bid No. 13/14-016, PWP-WA-2014-102 to Spanish Springs Construction, in the amount of \$481,444. The 2014 Street Rehabilitation Unit 2 project is part of the City's Transportation System Pavement Management Program. The project was prioritized through the City's Pavement Management System and outlined in the 5-year Program of Projects. This project will combine budget from two different funds in three different CIP projects. There is no impact to the general fund.

Transportation Manager for Community Services Jon Ericson made a presentation demonstrating key points on the project, discussion about bids received, estimated costs, and important project notes. Mr. Ericson said this project will line up and complete simultaneously with other projects being completed for the City by the low bidding company, Spanish Springs Construction.

Council Member Schmitt noted that a large amount of the road work budgeted for this type of work has been used in the same area. He requested staff undertake specific and comprehensive discussion about the sidewalk issues to ensure they coincide with the city's long-term plan for sidewalk projects in the area. Mr. Schmitt apologized to Council Member Ratti for making the request for the issue affecting Ward 1.

A motion was made by Council Member Schmitt, seconded by Council Member Lawson, to award the 2014 Street Rehabilitation Unit 2 project to Spanish Springs Construction, in the amount of \$481,444. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**6.5 Consideration and possible approval to award ERS Industrial Services, Inc. a contract in the amount up to \$291,397.67 to provide materials and maintenance services to the Tertiary Sand Filtration process at Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION) (Time: 2:46 p.m.)**

An agenda item from TMWRF Operations Manager Todd Saxberg recommending Council approve a contract for ERS Industrial Services, Inc. to provide maintenance services to TMWRF. The contract with ERS Industrial Services, Inc. in an amount not to exceed \$ 291,397.67 is to provide new filter media and minor corrective maintenance service for the Tertiary Sand Filtration process. The City of Sparks' share for this contract will be up to \$ 94,383.71. This work was put out for public bid under City of Sparks Bid #13/14-020 on March 12, 2014 and ERS Industrial Services, Inc. was the lowest bidder and met the specifications within the bid package. Funding from TMWRF operational fund; there is no impact to the general fund.

Council Member Lawson inquired about the bid results. Contracts and Rick Manager Dan Marran said the base bid represents the primary bid and the alternates are for additional work the

plant is considering and would subsequently be added to the base bid, should budget funding become available.

Treatment Plant Manager Michael Drinkwater said this is an operational expense and will not go to the Reno city council; only capital projects go through both councils. He confirmed the base bid is being requested in this item.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to approve Council award Bid # 13/14-020, for maintenance services, to ERS Industrial Services, Inc. in an amount not to exceed \$ 291,397.67. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**6.6 FIRST READING and possible discussion of Bill No. 2669, PCN14003- Consideration of and possible action on to rezone from A-40 and A-5 (Agriculture) to NUD (New Urban District) a site approximately 269.1 acres in size located east of Pyramid Way and north of Kiley Parkway, Sparks, NV. (FOR POSSIBLE ACTION) (Time: 2:50 p.m.)**

An agenda item from Senior Planner Karen Melby. This is a FIRST READING only. City Council will instruct the City Clerk to read the bill by Title on April 14, 2014 and thereby publish Second Reading hearing of this bill for adoption on April 28, 2014. There is no impact to the general fund.

City Clerk Teresa Gardner read the First Reading. Public hearing and second reading of the bill will bill be on Monday, April 28, 2014.

**6.7 FIRST READING and possible discussion of Bill No. 2670, CA-3-14 - An ordinance amending Title 20 of the Sparks Municipal Code to establish an administrative review (Section 20.12), including the process, application requirements, findings and other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 2:51 p.m.)**

An agenda item from Senior Planner Karen Melby. This is a FIRST READING only. City Council will instruct the City Clerk to read the bill by Title on April 14, 2014 and thereby publish Second Reading hearing of this bill for adoption on April 28, 2014. There is no impact to the general fund.

City Clerk Teresa Gardner read the First Reading. Public hearing and second reading of the bill will bill be on Monday, April 28, 2014.

**6.8 FIRST READING of CA-2-14 - Bill No. 2671, an ordinance amending Title 20 of the Sparks Municipal Code to provide zoning authorization (Section 20.41.075) for the establishment of medical marijuana cultivation facilities, independent testing laboratories and facilities for the production of edible marijuana products or marijuana-infused products and other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 2:52 p.m.)**

An agenda item from Senior Planner Karen Melby. This is a FIRST READING only. City Council will instruct the City Clerk to read the bill by Title on April 14, 2014 and thereby publish Second Reading hearing of this bill for adoption on April 28, 2014. There is no impact to the general fund.

City Clerk Teresa Gardner read the First Reading. Public hearing and second reading of the bill will be on Monday, April 28, 2014.

**6.9 Consideration, discussion, and possible approval of fiscal year 2014-2015 budget recommendations and fiscal items including 1) the City Manager's recommendations for the City of Sparks final budget; 2) the City's property tax rate; and 3) the proposed five year Capital Improvement Plan. (FOR POSSIBLE ACTION) (Time: 2:53 p.m.)**

An agenda item from Financial Services Director Jeff Cronk and City Manager Stephen W. Driscoll recommending Council approve 1) the City Manager's recommendations for the fiscal year 2014-2015 final budget; 2) an increase in the City's property tax rate equal to 4.37 pennies per \$100 of assessed valuation; and 3) the proposed five year Capital Improvement Plan. This agenda item provides the City Council with the City Manager's recommendations for the fiscal year 2014-2015 budget and fiscal impacts for the City of Sparks. There is no impact to the general fund.

Financial Services Director Jeff Cronk made a presentation and requested the Council accept the tentative budget. The final budget will be built on direction received today. The final budget is to be filed by June 1, 2014. Mr. Cronk described the staff report included with the City Manager's Budget Recommendation book. Mr. Cronk referenced the items outlined in his staff report which included definitions about Fiscal Policies 1 through 6. He presented highlights of the City Manager's recommendation for tax increases in several areas. He said the budget book is being tweaked and thanked the budget team for their hard work and the extent of information provided in the budget book.

Mr. Cronk said the budget has grown about \$500,000 a year and is a debt on the books that does not require funding per the Gatsby bill. It is considered "pay as you go" and is paid through the general fund as bills come due. He said the specific liability won't be paid down until it is placed into a trust fund. The current debt is approximately \$6M city wide.

Mr. Cronk said the document included staff report on the city's property tax rate, both current and potential impact and the CIP.

Mr. Cronk said he seeks specific action to approve the tentative budget; approval to include the property tax rate into the final budget and approval of the 5-year capital improvements plan.

Council Member Carrigan asked for confirmation that no new needs are requested. Mr. Cronk said the proposed budget includes those items presented at the February 25 Council Budget Workshop. Mr. Carrigan said he anticipated the budget to include the extra allocation for public safety as presented earlier.

Mr. Carrigan also said he does not want to spend \$17,318 on the interlocal agreement with the Nevada Commission on Ethics. City Manager Stephen Driscoll said this was a legislative bill from two sessions earlier and our cost is calculated each year and the city receives a bill. Mr. Carrigan noted this is an unfunded mandate.



Council Member Schmitt asked for ballpark numbers on the increase in the budget. Mr. Cronk said there is a 4.7% increase in cost. Tax increase and tax franchise fees will raise revenues 3.2% for the general fund. Mr. Schmitt said a recent email indicated a 6% revenue increase. Mr. Cronk did not recollect an email like that.

Council Member Lawson said he wants to see more money for Information Technology (IT). He said he opposes Band-Aids to fix the problems and would like to invest in new technology that will take the place of bodies. Mr. Driscoll said the budget recommendations include the investment and licensing fees for the Acella project, which will modernize the building and licensing permits and allow customers to do more on line. He said city inspectors will use technologies to make their inspections and this is a major platform change for the city. Mr. Cronk said the second phase of the WIG on IT includes review of software systems to operate more on line instead of manual processing.

A motion was made by Council Member Lawson, seconded by Council Member Carrigan, to (Motion #1): approve the City Manager's final budget recommendations for fiscal year 2014-2015 as presented by staff. Council Members Ratti, Lawson, Smith, Carrigan, YES. Schmitt NO. Passed 4-1.

A motion was made by Council Member Ratti, seconded by Council Member Carrigan, to (Motion #2): approve that a property tax rate increase of 4.37 cents, from \$3.6163 to the statutory limit of \$3.66 per \$100 of assessed value, is included in the final budget for fiscal year 2014-2015. Council Members Ratti, Lawson, Carrigan, YES. Smith, Schmitt NO. Passed 3-2.

A motion was made by Council Member Carrigan, seconded by Council Member Lawson, to (Motion #3): approve the proposed five-year Capital Improvements Plan for fiscal year 2014-2015 through fiscal year 2018-2019. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Smith NO. Passed 4-1.

Financial Services Director Jeff Cronk said his group will prepare the final budget and return on April 20, 2014 for public hearing on the tentative budget (seen today) and then bring back the final budget with no changes from what was seen today.

## **7. Public Hearing and Action Items Unrelated to Planning and Zoning**

### **7.1 Public Hearing, Second Reading and possible approval of Bill No. 2668, Ordinance No. 2487, providing for the Conducting and Holding of the 2014 Municipal Elections. (FOR POSSIBLE ACTION) (Time: 3:21 p.m.)**

An agenda item from City Clerk Teresa Gardner to approve Bill No. 2668. Passage of this ordinance allows the City of Sparks to contract with Washoe County for the Registrar of Voters to conduct the city's elections in conjunction with the Federal and State Primary and General Elections for 2014. Pursuant to Sparks City Charter, Article V, Section 5.030, the conduct of all elections must be under the control of the City Council. For the conduct of elections, for the prevention of fraud in elections, and for the recount of ballots in cases of doubt or fraud, the City Council shall adopt by ordinance all regulations which it considers desirable and consistent with law and this Charter. Pursuant to NRS 293C.110, except as otherwise provided in subsection 2, conduct of any city election is under the control of the governing body of the city, and it shall, by ordinance, provide for the holding of the election, appoint the necessary election officers and election boards and do all other things required to carry the election into effect.

City Clerk Teresa Gardner said this item is to have the Washoe County Registrar of Voters conduct the upcoming Sparks election.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to approve Bill No. 2668, Ordinance No. 2487, providing for the Conducting and Holding of the 2014 Municipal Elections. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**8. Planning and Zoning Public Hearings and Action Items**

**8.1 PCN14004, Consideration and possible approval of a Tentative Map (Upper Highlands at Cimarron East Phase 4) request for a 41-lot single family residential subdivision on a site approximately 117 acres in size in the NUD (New Urban District) zoning district generally located south of the intersection of Orange Plains Drive and Desert Fox Drive, Sparks, NV. (FOR POSSIBLE ACTION) (Time: 3:22 p.m.)**

An agenda item from Senior Planner Tim Thompson recommending Council approve PCN14004. This project is the review of an expired tentative map application for the Upper Highlands at Cimarron East. A tentative map was originally approved by the City Council on March 22, 2004 (PCN03081). Subsequently, three final maps were recorded. The final map for Phase 3 included improvement plans for Phase 4. However, no final map was ever recorded for Phase 4. At the time, Nevada Revised Statutes required subsequent final maps to be recorded within one year of recordation of the previous map. Because a final map was not recorded for the remaining lots (phase 4) within the prescribed time frame, the tentative map expired. There is no impact to the general fund.

Senior Planner Tim Thompson presented key points regarding the expired tentative map for the 41-lot area. Staff has identified no issues or concerns. Mr. Thompson said the Sparks Planning Commission has recommended approval. Melissa Lindell with Wood Rodgers representing the developer Tim Lewis Communities was on hand to answer questions.

Mayor Martini opened a public hearing; no comments were received.

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to approve the Tentative Map associated with PCN14004 adopting Findings T1 through T12 and the facts supporting these Findings as set forth in the staff report and subject to the Conditions of Approval 1 through 17 as listed in the staff report. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**9. Closed Door Sessions - None**

**10. Comments**

**10.1 Comments from the Public (Time: 3:25 p.m.) - None**

**10.2 Comments from City Council and City Manager (Time: 3:25 p.m.)**

City Manager Stephen Driscoll announced term expirations on June 30, 2014, for two board positions on the Civil Service Commission and two board positions on the Parks and Recreation Commission, each with three-year terms. He said those interested in serving should complete an

application available at the City Clerk's office or online at [www.cityofsparks.us](http://www.cityofsparks.us); click on City Services; then volunteering / get involved; click on City of Sparks volunteer application. Applications are to be submitted by close of business on May 30, 2014.

Council Member Schmitt asked Chief Allen about recent Washoe County Sherriff's motor crew presence in the City of Sparks. Chief Allen explained they were part of the Joining Forces Campaign against Distracted Drivers. Mr. Schmitt inquired if the action would result in a tax transfer and where would the ticket receipts go. City Attorney Chet Adams said the monies go to support our courts, specifically the Sparks District Court, which is a Washoe County court.

Council Member Smith asked Parks and Recreation Director Tracy Domingues if the figure of the golden eagle is still at the Golden Eagle Regional Park. Ms. Domingues said it is supposed to be at the round-about near the multi-purpose fields. She will confirm the eagle's location.

**11. Adjournment** (Time: 3:32 p.m.)  
Council was adjourned at 3:32 p.m.

---

GENO R. MARTINI, Mayor

ATTEST:

---

Teresa Gardner, City Clerk

>>>